SCRUM MEETING WEEK ()

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​Met with team members to discuss most important issues, reviewed requirements of M2 and researched accordingly. | ​​Delegated work to complete M2, and discussed feedback provided by the TA on existing work. | ​​Completed M2, and reviewed the document as a team to ensure consistency. |

** Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​ Ammaar Khan | ​​ Dev |
| Gabriel Matuoca | ​​ Dev |
| Murad Shahmammadli | Product Owner/ Dev |
| Omar Ankit | Scrum Master/ Dev |
| Ribhav Sharma | ​​ Dev |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | **​​ Research, creation of user stories, and working on M2** |
| --- | --- |
| **Issues completed** | **8** |
| **Issues left** | **4** |
| **Team capacity** | **40hr** |
| **Summary:** | **-Merge our research together and make sure our selections can optimally work together.**  **-Not completing the requirement for M2.**  **Appropriately plan and communicate effectively and solidify our choices and research.**  **-Split work for M2.** |
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**Details Current sprint**

| **Start date** | ​​ 02/12/24 |
| --- | --- |
| **End date** | 02/16/24 |
| **Sprint theme** | ​​ Completion of M2 |
| **Team capacity** | 40 hrs |
| **Issues capacity** | 12 |
| **Individual capacity** | Ammaar - 8 hr  Murad - 8 hr  Gabriel - 8 hr  Ribhav - 8 hr  Omar - 8 hr |
| **Potential risks** | Managing time with midterms this week.  Defining user stories properly based on requirements |
| **Mitigations** | Top class time management.  Reviewing lectures and examples. |

** Sprint planning resources**

* Lecture slides
* <https://docs.google.com/document/d/1l_Dybt284DKS_BhpIcMlVD30kF0atbWtznspxrqPx3E/edit?usp=sharing>
* <https://github.com/users/MuradSh/projects/1/views/1>
* <https://github.com/MuradSh/Drocsid>